

# Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: Environment &amp; Housing</b>	<b>Service area: Housing Leeds</b>
<b>Lead person: Jenny Fern</b>	<b>Contact number: 0113 3781091</b>

**1. Title: Option Appraisal, Cottage 1 Ellar Ghyll, Bradford Road, Otley, Leeds, LS21 3DN**

Is this a:

**Strategy / Policy**

**Service / Function**

**Other**

**If other, please specify**

**2. Please provide a brief description of what you are screening**

The option appraisal of Cottage 1 Ellar Ghyll which recommends that Housing Leeds declares this property and adjacent land to the rear surplus to departmental requirements and dispose of the property via City Development.

### 3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		x
Have there been or likely to be any public concerns about the policy or proposal?	x	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?	x	
Could the proposal affect our workforce or employment practices?		x
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"><li>• Eliminating unlawful discrimination, victimisation and harassment</li><li>• Advancing equality of opportunity</li><li>• Fostering good relations</li></ul>		x

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

#### 4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

The scope of the proposal considers the future use of a stone built two bed cottage located off the main Bradford Road at Ellar Ghyll. The property has been empty since March 2016.

The adjacent tenant has been consulted about the proposal and supports the Council's decision to sell the property. It is likely longer term that if the adjacent property were to become void that this may also be put forward for disposal given the similar issues in terms of location.

- **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

Whilst this is a two bedroom property that, if in lettable condition would be offered to a family, it is very restricted in terms of suitability for a family given its proximity to industrial premises. The property is situated straight off the busy main Bradford Road A6038 and the land at the rear slopes away steeply to a beck with a steep wooded area beyond this geographical feature. The property requires significant investment to bring the dwelling up to a lettable standard and there are concerns about the structural cracking to the three elevations as well as damp being present throughout which may require further extensive investment to address. There is an adjacent cottage to No. 1 which is currently tenanted but other than that the property has no other residential properties nearby. The property has been rejected by potential tenants for reasons stated here and particularly in regard to the closeness of the scrap yard which is operational 6 days a week with HGVs accessing the yard across the shared frontage of the cottage on an hourly basis.

- **Actions** (think about how you will promote positive impact and remove/ reduce negative impact)

The immediate negative impact of the recommendation to dispose of this property is the loss of a housing asset. However the Director of Resources and Housing has committed to purchasing another property in the Otley area which can be brought into the Council's housing stock meaning in the longer term therefore there will be no net loss of stock and it may help to consolidate council stock on another estate.

**5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.**

Date to scope and plan your impact assessment:	N/A
Date to complete your impact assessment	N/A
Lead person for your impact assessment (Include name and job title)	N/A

**6. Governance, ownership and approval**

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Jenny Fern	Investment Projects Manager	6 <sup>th</sup> March 2018
<b>Date screening completed</b>		

**7. Publishing**

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk) for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to <b>Governance Services</b>	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate <b>Directorate</b>	Date sent:
All other decisions – sent to <a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a>	Date sent: